










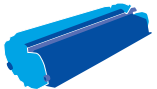



What To Do with Waste

Action/Contact

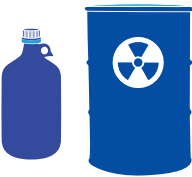
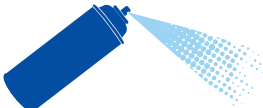





For more information, go to cleanup.lbl.gov

UNREGULATED WASTE


	Books	Send books, including government-owned, to the LBNL Library. (More info: library@lbl.gov)
	Cardboard	Flatten cardboard boxes and wedge behind a waste station. Custodian will take it to a cardboard recycling dumpster.
	Documents to archive	For records of LBNL scientific and business activities, policies and procedures, or documents having technical, administrative, historical, or legal value, email aro@lbl.gov .
	Documents to shred	Submit a Transportation Move Request (Work Request Center*) to deliver to Shredding. (More info: Transportation Services*)
	Equipment/furniture/office supplies (including binders), broken or unwanted	Submit Transportation Move Request (Work Request Center*) to have Transportation Services transport items to Excess/Salvage. (More info: Excess Services*)
	Foam blocks and coolers	Place in landfill bin.
	Foam peanuts	Pour foam peanuts into special bins. Ask your Building Manager* for the location.
	Food waste, paper, bottles, cans, landfill waste	Sort at color-coded waste stations in hallways and kitchens. (More info: sbl.lbl.gov/rethinkwaste)
	Gas cylinders (returnable)	Work with the cylinder supply company for returnable cylinders, which is the most common type of cylinder.
	Plastics, soft and flexible (air pillows, bags and film, transparencies)	Deflate pillows. Place plastics in landfill bin.
	Scrap metal	Request a hopper for scrap metal from Excess Services* (x4938). Place material in the hopper.
	Toner cartridges	Submit a Transportation Move Request (Work Request Center*) to send the used cartridge to Shipping. Check the "Recycling pickup?" box. (More info: shipping@lbl.gov)
	Wood, excluding treated or contaminated	Place in dumpster for wood at B79. Call Excess Services* (x4938) for large or many pieces of wood.

HAZARDOUS

REGULATED WASTE

	<ul style="list-style-type: none"> • Excess or old chemicals • Hazardous waste • Mixed waste • Radioactive waste 	<p>For excess/old chemicals or hazardous waste, submit an online Hazardous Waste Requisition*</p> <p>For mixed and radioactive waste, fax requisition to x4838 or scan/email to your Waste Services Team Generator Assistant. (wastemgt.lbl.gov)</p>
	Aerosol cans, empty or non-empty	Send email to your Waste Services Team Generator Assistant with quantity, type, and location of aerosol cans. (wastemgt.lbl.gov)
	Batteries	Place in a green battery bucket. Follow instructions on bucket. Certain battery types need tape over terminals to prevent shorting. (More info: contact your Building Manager*)
	Electronic waste, including cables (any condition), computers, data storage (e.g., CDs, disks, and monitors (all types))	<p>Submit a Transportation Move Request (Work Request Center*) to move electronics waste to B79.</p> <p>For items with DOE property tags, dispose through your Property Coordinator. (Excess Services*)</p>
	Fluorescent light bulbs, including compact fluorescent light bulbs	Submit a General Work Request (Work Request Center*). Under Charge Details, check "Building Repair Service." For Type of Service, select "Electrical Lighting."
	Gas cylinders (non-returnable)	<p>For cylinders that contain/contained toxic/highly toxic gases, submit an online Hazardous Waste Requisition*</p> <p>For all others, contact the gases program expert found under "Whom to Call" on the EHS webpage (ehs.lbl.gov).</p>
	Mercury-containing thermometers, thermostats, and switches	Package in box or bubble wrap to prevent breakage. Obtain a Universal Waste label from your Waste Services Team Generator Assistant, then email them with quantity, type, material, and location of items. (wastemgt.lbl.gov)

MEDICAL/BIOHAZARDOUS

	Biohazardous, sharps, pathological, or liquid (e.g., cell cultures or pharmaceuticals)	See PUB-3095 for instructions. (wastemgt.lbl.gov)
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