



CMS Emails Explained

Dear Chemical Owners and Owner Proxies,

You may have been receiving auto-generated emails from CMS@lbl.gov regarding management of certain high hazard chemicals. There are two types of emails that you may receive. Here's a reminder of the purpose for each type. Both types of emails are sent to the chemical owner, CMS proxies for the owner, and the Division Safety Personnel. Chemical owners are ultimately responsible for the management of these chemicals, though all chemical users share the responsibility to use and store hazardous materials safely. Chemical proxies should be aware of the hazards and may be delegated to manage these chemicals by the owners.

Email #1. High hazard chemicals newly added to your inventory

- This is a monthly email that lists all high toxicity chemicals and time sensitive chemicals including peroxide formers that are entered in CMS during the past month.
- Action Items:
 - The chemical owner should first make sure appropriate hazards are captured in WPC Activities (such as toxic chemicals - high acute toxicity or peroxide-forming compounds), if not already included.
 - If the table contains peroxide formers or other time sensitive chemicals, the owner should also make sure that these chemicals are properly labeled and will be tested at the appropriate frequency.
- Guidance for labeling, testing and disposal of these chemicals is included in the email.

Email #2. Time Sensitive/Peroxide Forming chemicals in your inventory

- This is a semi-annual email that lists all time sensitive chemicals and peroxide forming chemicals in your inventory.
- Action Item: the chemical owner should make sure that these chemicals are properly labeled and tested at the appropriate frequency. This is also a good opportunity to identify time sensitive chemicals which are no longer needed.
- Guidance for labeling, testing and disposal of these chemicals is included in the email.

Please send any feedback or questions to chemsafety@lbl.gov.